

WIXFORD PARISH COUNCIL

A member of the Warwickshire and West Midlands Association of Local Councils

MINUTES OF ORDINARY PARISH MEETING Held at Exhall Village Hall, on Tuesday 14th May 2024

Present:	Cllrs Haworth, Cllr Hales, Cllr Parker, Cllr Fryer.
Parish Clerk/RFO	Carolyn Ashford
Members of the Public:	5 (five)
District & County Councillors	Not present, Cllr Daniels arrived at 7.45pm, Cllr Stanley (family issue unable to attend).

Meeting commenced 7.43pm

231	Apologies – To receive apologies for any absent members. Cllr Morris (Work commitments) Cllr Daniell (arriving later) Cllr Stanley (family issue)
232	Disclosure of Interests. Councillors are asked to declare personal interests in any items on the agenda. Councillors are reminded that the Code of Conduct that takes effect from May 2018 provides that should they have a prejudicial interest in any matter under discussion they should withdraw from the room and not seek to influence a decision about the matter
233	Reports from District & County Councillors To receive reports from District Councillor Lauren Stanely, and County Councillor Piers Daniell. Cllr Stanley sent written report prior to meeting, circulated, Cllr Daniell will arrive later.
234	Open Forum – The meeting and standing orders are now adjourned. Commenced: 7.44pm <i>(This session at the Chair's discretion may last up to 15 minutes overall, 3 minutes per speaker). This is not a formal part of the meeting of the Council and no decisions will be made. It may be regarded as a forum for open discussion after which, members of the public will not have any further opportunities to speak. Limited minutes may be recorded if there is a need for such to form a matter for inclusion on a future agenda.</i> To conclude Open Forum, the Chair will move to close the adjournment and conclude the suspension of Standing Orders. Closed: 7.51pm
235	To approve Clerks' Minutes of the Ordinary Parish Meeting, held on 15th March 2024. Proposed Cllr Haworth, Seconded Cllr Parker, all present in agreement, duly signed.
236	Village Issues – To note updates relating to <ul style="list-style-type: none">Speeding in Village – ANPR Camera update [Cllr Haworth] Council still wishes to pursue and will liaise with the contractor for additional information - same location as the existing WPC owned VAS which is currently not functioning fully.Wixford Bridge [Cllr Daniell] Cllr Fryer provided an update, that WCC have agreed to remove the white line designating the pedestrian/cycle way, in order to allow vehicles across the bridge to revert back to the full width and thus hopefully avoid the near misses currently being experienced. Programmed for sometime during the summer months (actual date not yet available from WCC). Cllr Daniell confirmed all other road markings (including the give way line at the approach to

the bridge/village will remain in place. Stage 3 safety audit has not been shared at this moment in time.

- Dog Bin Location [all] Cllr Haworth reported that he has spoken to the landowners of the latest suggested location, and in principle they are in agreement. Proposed to utilise a double bin (dog waste/litter) as necessary - will report back to later meeting with update.
- Village Hall update [Cllr Parker] Build update is progressing nicely, currently planning an opening date during June 2024. Reported additional funding has been received from the Postcode Lottery.
- Drainage and sewers update [Cllr Stanley]. Cllr Stanley's report outlined that the local MP has been made aware of the situation, it has been picked up by Severn Trent and Cllr Stanley will continue to report back.
- Allotments - Clerk reported back that discussions with County Council did identify that they owned the land, and currently rented out to a local farmer. Being reviewed, but feedback is that with such a small population in the village, most probably not viable as there is not enough demand to maintain a suitable area. Suggestion was to point anyone interested in allotments to Broom Parish Council as they are undertaking a project along the Broom/Wixford road.
- Provision of Bus Shelters within the Village Cllr Haworth suggested commencing a project to identify needs and costs as currently 3 bus stops in the village have no shelter. Present options and costs to a subsequent meeting, and also apply for grant funding via Cllr Daniell.

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Reports from County Councillors

To receive reports from County Councillor Piers Daniell. Cllr Daniell presented his report out of sequence, due to other parish meeting commitments. Council grants commence 20th May 2024 - suggested usage for village projects and infrastructure items etc. Reported that finally seeing some of the Highways works happening. Any gullies/drains requiring attention, submit photo/what-3-words identifier to Cllr Daniell. Anyone interested in litter picking, equipment is available to be borrowed.

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Finance

a)

To receive Financial Report and approve Bank Account Reconciliation to 01.05.2024 showing payments made since last meeting.

Statement Opening balance @ 12/03/2024	£21,639.58
Less expenditure as detailed below	£ 787.70
Money Received	£4,035.52
Statement Closing balance @ 01/05/2024	£24,887.40
Current Account balance	£ 14,812.73
32 day notice Deposit Account balance	£ 10,074.67

Expenditure details.

● Clear Insurance (formerly BHIB)	£ 495.57
● DM Payroll Services (to Mar 24 fees) *	60.00
● WALC (Band 1 subscription) *	126.00
● N Power (Kiosk Annual Elec usage) *	106.13
TOTAL Expenditure	£ 787.70
● <i>Pre-approved after last meeting by email</i>	

	<table border="1"> <tr> <td colspan="2">Money Received</td> </tr> <tr> <td>● Precept 24/25 1st tranche</td> <td>£4,000.00</td> </tr> <tr> <td>● 32 day notice account interest 26/04/2024</td> <td>£35.52</td> </tr> <tr> <td>TOTAL Received</td> <td>£ 4,035.52</td> </tr> </table>	Money Received		● Precept 24/25 1st tranche	£4,000.00	● 32 day notice account interest 26/04/2024	£35.52	TOTAL Received	£ 4,035.52
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b)	<p>To consider Payments to be made as follows:</p> <table border="1"> <tr> <td>● Clerks Salary for April & May 2024</td> <td></td> </tr> <tr> <td>● Clerks Mobile Phone cont. April & May 2024</td> <td>20.00</td> </tr> <tr> <td>● Kenneth Dunn (Internal audit fee)</td> <td>75.00</td> </tr> <tr> <td>TOTAL Considered Expenditure</td> <td>£ 464.46</td> </tr> </table> <p>Proposed: Cllr Haworth. Seconded Cllr Fryer, Clerk instructed to make payments via on-line banking.</p>	● Clerks Salary for April & May 2024		● Clerks Mobile Phone cont. April & May 2024	20.00	● Kenneth Dunn (Internal audit fee)	75.00	TOTAL Considered Expenditure	£ 464.46
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239	<p>Planning – to note and consider response where appropriate None Planning – to note any decisions notified from SDC. None</p>								
240	<p>To note any correspondence received. None</p>								
241	<p>A. Chairman's Report. B. Clerk's Report. a. requirement for Bank Debit Card - recurring charge payments. Clerk to co-ordinate with Cllr Haworth to obtain necessary forms and signatures.</p>								
242	<p>To note items for inclusion on the next Agenda. Cllr Haworth, as raised during Public Forum, 'Footpaths', condition of local, and also maintenance by WCC or local footpaths group? Further discussion at the next meeting.</p>								
243	<p>Next meeting date – Tuesday 9th July 2024 – Wixford Village Hall ● Ordinary Parish Meeting commencing at 7.30pm</p>								

Meeting finished 8.28pm